



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Review for Adoption 1991-92 Operating Budget

MEETING DATE: June 20, 1991

PREPARED BY: Assistant City Manager

RECOMMENDED ACTION: The City Council adopt the 1991-92 budget previously submitted. Since the presentation of that budget and subsequent discussions at budget hearings, the following items now need to be addressed. It is recommended the Council introduce the budget as presented and then consider each of the following:

1. Eliminate the City Newsletter - savings \$20,000
2. Increase funding for the Chamber of Commerce - \$13,000 General Fund Operating Reserve
3. Fund the Business Council - \$15,000 General Fund Operating Reserve
4. Increase the Transit Occupancy Tax to 9% - additional \$28,000
5. Provide funds for educational brochures at the Nature Interpretive Center at Lodi Lake Park - \$4,000 General Fund Operating Reserve
6. Purchase Flail Thatcher Deck - \$5,000 Equipment Fund
7. Radios for meter readers and account collectors - \$28,000 Workers Compensation Fund
8. Election Budget - \$13,125 General Fund Operating Reserve
9. Miscellaneous Equipment - \$2,640 Water & Wastewater Funds

After addressing these items the budget can then be adopted as amended.

BACKGROUND INFORMATION: During budget discussions and subsequent events after the budget was presented to Council, some modifications to the budget may be in order.

1. Some members of the City Council have indicated a reluctance to appropriate \$36,000 for a community newsletter. If this item is removed, funds need to be restored to certain budget accounts to continue to promulgate information. The net savings will be approximately \$20,000.

APPROVED: _____

THOMAS A. PETERSON
City Manager



2. The present budget includes \$12,000 for the Chamber of Commerce. The Chamber requested \$52,600. Some members of the Council have indicated a desire to increase the recommended level of funding for the Chamber. At least one figure mentioned was \$13,000. A \$13,000 additional appropriation would reduce the General Fund Operating Reserve.
3. The Business Council of San Joaquin County has asked the City to contribute \$30,000 into a plan to promote business and industrial growth in San Joaquin County. There are no funds for this purpose in the recommended 1991-92 Operating Budget for this purpose. If Council wishes to make such a contribution it must come from the General Fund Operating Reserve.
4. An increase in the Transit Occupancy Tax from 6% to 9% would generate approximately \$28,000 of additional new revenue. The recommended budget includes an increase from 6% to 8% or \$48,000. The increase then would increase projected income by \$24,000.
5. The Parks Division requested a Park Ranger position to begin an Interpretive Program at Lodi Lake. Also included was approximately \$4,000 for office equipment, displays and brochures. Because we did not add the position we did not add funding for supplies. The program will go forward using existing staff and volunteers. The Lodi Rotary clubs are jointly refurbishing the concession stand at Lodi Lake to function as an Interpretive Center. The City Council may now appropriate the requested \$4,000. These funds would come from the General Fund Operating Reserve.
6. The Parks Division requested a Flail Thacher for this year. It was not explained nor listed as a high priority item. During the past few months the Parks Division has been on a major water conservation area. The reduced water has exacerbated the need to remove thatch from park areas. The heavy buildup of thatch in grass areas reduces the amount of water reaching roots. This \$5,000 expenditure can come from the Equipment Fund.

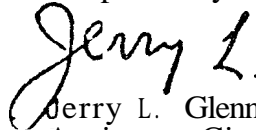
7. An initial budget request was for a radio system for the meter readers and accounts collectors. These employees are the only field personnel without radios. The request was not included in the budget as the estimated cost was \$28,000. This price seemed excessive. That, and due to the budget crunch, we did not include this in the budget. Subsequent to that, affected employees have reiterated the safety features of having the field forces equipped with radios. The City Safety Committee has reviewed this request and strongly recommends its inclusion.

We do feel we can reduce the price tag on this system by "piggy-backing" on an existing system. Because this is a safety item, we are short of funds and there is a small surplus in the Workers Compensation Fund - we fund safety programs from this fund - we recommend that we include the entire \$26,000 as equipment in the Workers Compensation Fund. When we have reviewed all the options we will present those to the City Council.

8. The City Clerk submitted a budget request for election in this budget year. The request was overlooked and not included. Funds in the amount of \$13,125 should be included in the 1991-92 budget as we will have expenses for the November 1992 election before July 1, 1992. This funding must come from the General Fund Operating Reserve.
9. The amount of \$2,640 for miscellaneous tools was not included in the Water/Wastewater Budget. Half of the funds should come from the water and half from the wastewater budget. There are sufficient reserves in both these funds to cover this additional cost.

FUNDING As specified

Respectfully submitted,



Jerry L. Glenn
Assistant City Manager

JLG:br

Attachments

CCCOM224/TXTA.07A

ORDINANCE NO. 1516

AN UNCODIFIED URGENCY ORDINANCE OF THE LODI CITY COUNCIL
ADOPTING AN OPERATING BUDGET FOR THE SUPPORT OF VARIOUS DEPARTMENTS
OF THE CITY OF LODI AND A UTILITY OUTLAY BUDGET
FOR THE FISCAL YEAR BEGINNING JULY 1, 1991 AND ENDING JUNE 30, 1992

=====

BE IT ORDAINED BY THE LODI CITY COUNCIL AS FOLLOWS:

SECTION 1. City of Lodi Operating Budgets, Summary of the Budget 1991-92.

OPERATING BUDGETS
SUMMARY OF THE BUDGET
1991-92

ESTIMATED FINANCING RESOURCES

OPERATING REVENUES

| | |
|------------------------------|--------------|
| Property Taxes | \$ 5,222,440 |
| Sales Tax | 5,318,060 |
| Other Taxes | 461,870 |
| Licenses, Fines & Rent | 931,920 |
| Interest | 1,120,500 |
| Revenue from Other Agencies | 2,187,410 |
| Charges for Current Services | 4,151,810 |
| Other Revenues | 226,000 |
| Water Sales & Fees | 2,771,935 |
| Sewer Charges | 3,028,700 |
| Electrical Sales | 34,229,180 |
| Total | \$59,649,825 |

INTERFUND TRANSFERS \$ 1,076,060

CONTRIBUTIONS FROM OTHER FUNDS AND RESERVES

| | |
|----------------------------|--------------|
| Hotel/Motel Fund | \$ 243,000 |
| Library Operating Reserve | 21,220 |
| Electric Operating Reserve | 1,030,000 |
| Total | \$ 1,294,220 |

TOTAL ESTIMATED
FINANCING RESOURCES \$62,020,105
=====

ESTIMATED REQUIREMENTS

OPERATING EXPENSES

| | |
|------------------------------|--------------|
| Personnel Services | \$19,952,175 |
| Utilities & Transportation | 1,930,295 |
| Materials & Supplies | 3,841,205 |
| Depreciation of Equipment | 901,000 |
| Equipment, Land & Structures | 326,115 |
| Special Payments | 5,482,160 |
| Sub-Total Operating Expenses | 53,242,950 |
| Bulk Power Purchase | \$26,882,000 |

Total \$59,308,950

CONTRIBUTIONS TO OTHER FUNDS AND RESERVES

| | |
|--------------------------------|------------|
| Water Capital | \$ 727,430 |
| General Fund Operating Reserve | 176,045 |
| Wastewater Capital Fund | 338,680 |
| Utility Operating Reserve | 1,174,360 |
| PL & PD Insurance Fund | 268,225 |
| Camp Hutchins | 26,415 |

Total \$ 2,711,155

TOTAL ESTIMATED REQUIREMENTS \$62,020,105
=====

=====

UTILITY OUTLAY BUDGET 1991-92

| | |
|-----------------------------------|------------|
| System Improvements | \$ 434,305 |
| Service Connections | 36,775 |
| Lighting Construction | 2,025 |
| Substation Construction | 267,700 |
| Industrial Substation 12 KV Lines | 118,400 |
| System Equipment Purchases | 78,550 |
| | ===== |
| | 9937,755 |

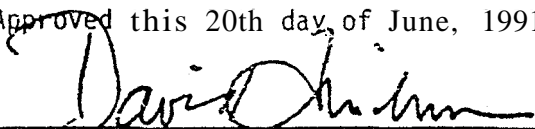
SECTION 2. The City Council hereby adopts by reference as if fully set forth herein the document entitled "1991-92 ADOPTED BUDGET", copies of which are on file with and available from the City Clerk.

SECTION 3. An appropriation spending limit for 1991-92, in compliance with Proposition 4, Article XII B of the California Constitution, as specified in Government Code Section 37200, is \$33,441,797, and the 1991-92 appropriation subject to the limit is \$22,045,696. This section shall be deemed a part of the budget.

SECTION 4. All ordinances and parts of ordinances in conflict herewith are repealed insofar as such conflict may exist.

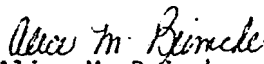
SECTION 5. This uncodified urgency ordinance shall be published one time in the "Lodi News Sentinel", a daily newspaper of general circulation printed and published in the City of Lodi and shall be in force and take effect immediately.

Approved this 20th day of June, 1991



David M. Hinchman
Mayor

Attest :


Alice M. Reimche
City Clerk

=====

State of California
County of San Joaquin, ss.

I, Alice M. Reimche, City Clerk of the City of Lodi, do hereby certify that Ordinance No. 1516, with the exception of the bulk power portion of this ordinance, was adopted as an urgency ordinance at an adjourned regular meeting of the City Council of the City of Lodi held June 20, 1991 and was thereafter passed, adopted and ordered to print by the following vote:

Ayes: Council Members - Pennino, Pinkerton, Sieglock, Snider
and Hinchman (Mayor)

Noes : Council Members - None

Absent: Council Members - None

Abstain: Council Members - None

I, Alice M. Reimche, City Clerk of the City of Lodi, do hereby certify the bulk power portion of Urgency Ordinance No. 1516 was approved as a part of Urgency Ordinance No. 1516 by the following vote:

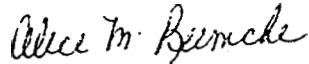
Ayes : Council Members - Pinkerton, Sieglock, Snider and
Hinchman (Mayor)

Noes : Council Members - None


Absent: Council Member.. - None

Abstain: Council Members - Pennino

I further certify that Ordinance No. 1516 was approved and signed by the Mayor on the date of its passage and the same has been published pursuant to law.


Alice M. Reimche
City Clerk

Approved as to form:


Bobby W. McNatt
City Attorney

ORD1516/TXTA.02J

CITY COUNCIL

DAVID M HINCHMAN Mayor
JAMES W PINKERTON, Jr
Mayor Pro Tempore
PHILLIP A PENNINO
JACK A SIEGLOCK
JOHN R. (Randy) SNIDER

CITY OF LODI

CITY HALL, 221 WEST PINE STREET
P.O. BOX 3006
LODI, CALIFORNIA 95241-1910
(209) 334-5634
FAX (209) 333-6795

THOMAS A PETERSON
City Manager
ALICE M REIMCHE
City Clerk
BOB McNATT
City Attorney

July 1, 1991

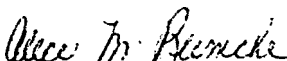
Ms. Deanna Enright
President
Lodi District Chamber of Commerce
1330 S. Ham Lane
Lodi, CA 95242

Dear Deanna :

Enclosed herewith please find City of Lodi check in the amount of \$25,000 which represents funding for the Lodi District Chamber of Commerce as approved by the City Council in its adoption of the 1991-92 Operating Budget.

Please do not hesitate to call should you have any questions regarding this matter.

Very truly yours,


Alice M. Reimche
City Clerk

AMR/jmp

Enclosures

CLAIM VOUCHER

CITY OF LODI, CALIFORNIA

Finance Department
221 W. Pine St., Call Box 3006
Lodi, CA 95241-1910

Account No. 10-020.06
Department City Clerk
Function 621

Date: July 1, 1991

Issued to:

Lodi District Chamber of Commerce
1330 S. Ham Lane
Lodi, CA 95242

| QUAN. | UNIT | DESCRIPTION | UNIT PRICE | AMOUNT |
|-------|------|-------------|------------|--------|
|-------|------|-------------|------------|--------|

| | |
|---|----------|
| Funding for the Lodi District Chamber of Commerce operation as approved by the Lodi City Council in its adoption of the 1991/92 Budget. | \$25,000 |
|---|----------|

Jennifer M. Perrin
Deputy City Clerk for City Clerk

Jennifer M. Perrin
Alice M. Reimche

TOTAL \$25,000

Distribution of Claim

Date Paid

Warrant No. A M O U N T
\$

CITY COUNCIL

DAVID M. HINCHMAN, Mayor
JAMES W. PINKERTON, Jr.
Mayor Pro Tempore
PHILLIP A. PENNING
JACK A. SIEGLOCK
JOHN R. (Randy) SNIDER

CITY OF LODI

CITY HALL, 221 WEST PINE STREET
P O BOX 3006
LODI, CALIFORNIA 95241-1910
(209) 334-5634
FAX (209) 333-6795

THOMAS A. PETERSON
City Manager
ALICE M. REIMCHE
City Clerk
BOB MCNAITT
City Attorney

July 1, 1991

Mr. Jim Conklin
Business Council, Inc.
6707 Embarcadaro Drive
Stockton, CA 95209

Dear Jim:

Enclosed herewith please find City of Lodi check in the amount of \$15,000 which represents funding for 1991/92 fiscal year only for the Business Council, Inc. of San Joaquin County as approved by the Lodi City Council in its adoption of the 1991-92 Operating Budget.

Please do not hesitate to call should you have any questions regarding this matter.

Very truly yours, .

Alice M. Reimche
Alice M. Reimche
City Clerk

AMR/jmp

Enclosure

CLAIM VOUCHER

CITY OF LODI, CALIFORNIA

Finance Department
221 W. Pine St., Call Box 3006
Lodi, CA 95241-1910

Account No. 10-020.06
Department City Clerk
Function 521

Date: **July 1, 1991**

Issued to:

Business Council, Inc. of San Joaquin County
6707 Embarcadaro Drive
Stockton, CA 95209

| QUAN. | UNIT | DESCRIPTION | UNIT PRICE | AMOUNT |
|-------|------|-------------|------------|--------|
|-------|------|-------------|------------|--------|

| | | | | |
|--|--|---|--|----------|
| | | Funding for Business Council, Inc. of San Joaquin County as approved by the Lodi City Council in its adoption of the 1991/92 Budget. | | \$15,000 |
|--|--|---|--|----------|

Jennifer M. Perrin
Deputy City Clerk for

Jennifer M. Perrin
Alice M. Reimche
City Clerk

TOTAL \$15,000

Distribution of Claim

Date Paid

Warrant No. AMOUNT
S